

MATTHIEU CHAZAREIX

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Summary

As a freelance producer with 7+ years of experience in the film and TV industry, I've had the pleasure of working for major studios and production companies like Disney or ITV Americas, and I've created award-winning projects such as the feature film "The Thursday Night Club" and the reality-TV show "Divine Renovation". My journey has taken me across five countries, giving me a unique, international perspective. Whether it's managing budgets, coordinating teams, or crafting compelling stories, I'm passionate about every aspect of production. Explore my site to discover more about my work and what drives me.

Skills

- Budgeting (MM, Celtx, Gorilla)
- Scheduling (MM, Celtx, Gorilla)
- Project Management (Monday, Asana)
- MSSuite & Google Suite
- Pitch Decks & Story Beats
- English, French and Spanish Fluency
- Planning and Implementing
- Hiring
- QuickBooks, Cashets
- Travel Coordination
- Assembly
- Fundraising
- Interviewing
- Adobe (Photoshop, AE, Lightroom, Premiere)
- Avid
- Contract Negotiation
- Casting
- Relations development
- Team building
- Pitch Decks
- Film Permits & Licensing
- Certified Covid-19 Compliance Officer

Experience

CO-FOUNDER & PRODUCER | 02/2022 to Current

Divine Renovation – New York, NY

- Raised or secured funds to pay for the entire production of the TV series, Divine Renovation.
- Created storyboards, secured locations & interviews, and wrote story beats for each production.
- Oversaw, disbursed, and reconciled finances of diverse productions, working with multimillion-dollar budgets.
- Hired and managed all departments and vendors, coordinating seamless communication during the productions.
- Managed all phases of production, including story and post-production of seasons 1 & 2 of Divine Renovation.

PRODUCER & LINE PRODUCER | 10/2020 to 04/2022

Story Plant Entertainment – New York, NY

- Created and maintained the production budget within the allocated amount.
- Managed all talents and departments –Director, AD, Locations, Art, Vanities, Craft Services, Production Personnel – to executive their tasks according to expectation and schedule.
- Led creative personnel through production meetings and conference calls to fine-tune shoot details and to ensure everyone is clear moving forward.
- Created and distributed accurate production documents, secured appropriate releases, and production insurance, verified the accuracy of all crew and vendor paperwork, oversaw payroll and vendor payments, and reconciled the budget.

PRODUCTION COORDINATOR | 09/2020 to 02/2021

Story Plant Entertainment – New York, NY

- Created and maintained the production budget within the allocated amount.
- Coordinated and executed interviews across eight states during the COVID-19 pandemic, maintaining rigorous safety and compliance standards.
- Secured licensing for our project by successfully presenting it to a major unscripted market, showcasing market acumen and negotiation skills.
- Managed budgets, permits, and travel logistics with precision, ensuring cost-effective project execution.
- Demonstrated adaptability and problem-solving abilities while navigating the dynamic challenges posed by the pandemic, essential qualities for a production coordinator role.

Education and Training

Concordia University - Montreal, Quebec | Bachelor of Arts & Sciences

Political Science, 2017

Lycée Français De New York - New York, New York | French Bacallaureate with Honors

Economics, 2012

Additional Information

- Languages: Excellent written, verbal, and interpersonal communication skills in English, French and Spanish
- Nationality: French citizen, Green Card holder, in the process of becoming an American citizen

Production Credits

Divine Renovation – Destination: New England – Heartlight Entertainment, {**EP, Producer**} Jan 2023 – Feb 2024

Grand Commission – Heartlight Entertainment, {**EP, Producer**} Nov 2022 – current

Metropolis Rising – Heartlight Entertainment, {**EP, Producer**} Nov 2022 – current.

Divine Renovation – Heartlight Entertainment, {**EP, Producer**} June 2022 – Nov 2022

The Thursday Night Club – Story Plant Entertainment, {**Producer, Line Producer**} April 2021 – May 2022

Covid America – Story Plant Entertainment, {**Coordinator**} Sept 2020 – February 2021

Magic Happen Media Event – Walt Disney Company, February 2020 – March 2020

Disney Files – Disney+, February 2020 – February 2020

Apple Music x Grammy – Apple Music {**Set**}, January 2020 – January 2020

DLH 360 Photo Shoot – Walt Disney Company, January 2020 – January 2020

Rise of The Resistance Media Event – Walt Disney Company, January 2020 – January 2020

Christmas Special – Walt Disney Company, November 2019 – December 2019

Holiday Media Event – Walt Disney Company, November 2019 – December 2019

Jungle Cruise Live Promo – Walt Disney Company, November 2019 – November 2019

D23 Oogie Boogie Bash Video – Walt Disney Company, October 2019 – November 2019

Dancing with the Stars – Walt Disney Company, October 2019 – November 2019

Gucci X Mikey Collection – Walt Disney Company, September 2019 – October 2019

Disney's Fairytale Weddings – Walt Disney Company {**Set PA**}, August 2019 – September 2019

MBC Boot Camp [Season 14&15] (WE TV) – ITV America {**Office PA**}, June 2019 – September 2019

Star Wars: Galaxy's Edge Media Event – Walt Disney Company {**Set PA**}, April 2019 – June 2019

Property Brother [Season 15] (HGTV) – Scott Brothers Entertainment {**Set PA**}, June 2019 – June 2019

Labor of Love (Fox) – Propagate Content {**Office**}, March 2019 – May 2019

Styling Hollywood (Netflix) – ITV America {**Set PA**}, December 2018 – February 2018

Murals in Motion (Nissan) – Vidfirst {**Key PA**}, October 2018 – November 2018

Lip Sync Battle Shorties [Season 2] (Nickelodeon) – Casey Patterson Entertainment {**Office and Set PA**}, July 2018 – September 2018

Drop That Seat [Season 1] (Nickelodeon) – Matador Content (Morning Bee) {**Set PA**}, June 2018 – June 2018

Fifty-One Shades of Verde – A Cinema Verde Film {**Associate Producer, Production Coordinator**}, May 2018 – June 2018

Skip Town (YouTube) – Pod Brother {**Set PA**}, May 2018 – June 2018

Do or Dare (Facebook) – Matador Content (Morning Bee) {**Set PA**}, January 2018 – June 2018

Hero Ink (A&E) – Matador Content {**Office and Set PA**}, March 2018 – April 2018

Safeword [Season 2] (MTV) – Matador Content (Morning Bee) {**Office and Set PA**}, January 2018 – February 2018

The Parisian Life – Southold Opera House {**Executive Assistant**}, September 2017 – December 2017)